



METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

May 6, 2019

Katherine Frye
Kimley-Horn and Associates, Inc.
214 Oceanside Drive
Nashville, TN 37204
Re: **RFQ # 1188657, MLS Infrastructure Design Services (A&E)**

Dear Mrs. Frye:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1188657 for MLS Infrastructure Design Services. This letter hereby notifies you of Metro's intent to award to Kimley-Horn and Associates, Inc., contingent upon mayoral approval and successful contract negotiations. Please provide a certificate of Insurance indicating all applicable coverages within 15 business days of the receipt of this letter.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification.

Additionally the awardee will be required to submit evidence of participation of and contractor's payment to all Small, Minority, and Women Owned Businesses participation in any resultant contract. This evidence shall be submitted monthly and include copies of subcontracts or purchase orders, the Prime Contractor's Application for Payment, or invoices, and cancelled checks or other supporting payment documents. Should you have any questions concerning this requirement, please contact Jeremy Frye, BAO Representative, at (615) 862-6638 or at jeremy.frye@nashville.gov.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Brad Wall by email at brad.wall@nashville.gov Monday through Friday between 8:30am and 3:30pm.

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink, reading "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane
Purchasing Agent

Cc: Solicitation File, Other Offerors

Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.

A. Right to Protest. Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

**METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY****Request for Mayoral Selection of A&E Firm
RFQ # 1188657, MLS Infrastructure Design Services**

Metro received five (5) proposals for the A&E Review Board to consider. The Review Board submits for review and selection by the Mayor the top three (3) evaluated firms listed below in alphabetical order, accompanied by the Review Board's summary.

While it is acknowledged that the selection is solely that of the Mayor, it is the Review Board's recommendation that **Kimley-Horn and Associates, Inc.** be considered for this project.

A&E Firm: Gresham, Smith, & Partners

Strengths: Firm provided a detailed description of why their team is best suited for this project. Firm provided detailed resumes. Firm provided a detailed organizational chart. Firm provided a detailed description of all work performed regardless of size or scope with Metro in the past five (5) years. Firm's office is located within Davidson County. Firm provided a detailed list of full-time employees at their local office, and a detailed list of employees at other locations that may be drawn upon for this contract. Firm provided detailed information pertaining to the time commitment for each of the key individuals assigned to this project. Firm provided a detailed description of their approach to managing/coordinating all of the services to be provided under this solicitation. Firm provided a detailed Gantt Chart. Firm provided a detailed description of their philosophy in implementing LEED components into projects. Firm provided a detailed description of their policies for ensuring environmentally friendly practices.

Weaknesses: The Reference projects were not of similar scope and nature as it relates to a multi-purpose event oriented campus. Firm's information pertaining to risk associated with the project and their risk mitigation plans lacked detail.

MWBE Plan: Proposer is compliant with the Procurement Nondiscrimination Program requirements having reached out to three certified MWBE firms as required by the Procurement Code. Proposed the engagement of duGard Ellis Public Relations (MBE) - Accepted, Civil Infrastructure Associates (WBE) - Accepted, and Booker Engineering (MBE)- Accepted. Consistent with the Procurement Code, actual dollar amounts will be confirmed upon contract award.

SBE/SDV Plan: Proposer acknowledged the 20% SBE/SDV participation expectation over the life of the project as required by the solicitation. Proposed the engagement of SBE firms Barge Cauthen & Associates, Inc., Hawkins Partners, Inc., Terra-Nova Engineering, Booker, Engineering Inc., CivilInfrastructure Associates, LLC, Edge Planning, Landscape Architecture & Graphic Design, and duGard Ellis Public Relations.

A&E Firm: Kimley-Horn and Associates, Inc.

Procurement Division

730 Second Avenue South, Suite 112
P.O. Box 196300
Nashville, Tennessee 37219-6300

Review Board's Summary Follows

www.Nashville.gov
Phone: 615-862-6180
Fax: 615-862-6179

- Strengths:** Firm provided a detailed description of why their team is best suited for this project. Firm provided detailed resumes. Firm provided a detailed organizational chart. The firm and their team demonstrated the most experience in large scale projects of similar size and scope in comparison to the other proposals submitted. Reference projects submitted were of similar scope and nature as it relates to a multi-purpose event oriented campus. The firm and team demonstrated the most knowledge and understanding of the project compared to other proposals submitted. Firm provided a detailed description of all work performed regardless of size or scope with Metro in the past five (5) years. Firm's office is located within Davidson County. Firm provided a detailed list of full-time employees at their local office, and a detailed list of employees at other locations that may be drawn upon for this contract. Firm provided detailed information pertaining to the time commitment for each of the key individuals assigned to this project. Firm provided a detailed description of their approach to managing/coordinating all of the services to be provided under this solicitation. Firm provided the most detail about their approach to accomplishing major tasks and sub-tasks compared to the other proposals submitted. Firm provided a detailed Gantt Chart. Firm provided detailed information pertaining to risk associated with the project, and provided their risk mitigation plans. Firm provided a detailed quality assurance plan.
- Weaknesses:** Firm's description of their philosophy and experience in implementing LEED components into projects lacked detail. Firm's description of their policies for ensuring environmentally friendly practices lacked detail.
- MWBE Plan:** Proposer is compliant with the Procurement Nondiscrimination Program requirements having reached out to three certified MWBE firms as required by the Procurement Code. Proposed the engagement of TollesonMcCoy (WBE) - Accepted, Hawkins Partners, Inc. (WBE) - Accepted, and Morgan & Morgan, Inc. (MBE)- Accepted. Consistent with the Procurement Code, actual dollar amounts will be confirmed upon contract award.
- SBE/SDV Plan:** Proposer acknowledged the 20% SBE/SDV participation expectation over the life of the project as required by the solicitation. Proposed the engagement of SBE firms Barge Cauthen & Associates, Inc., Hawkins Partners, Inc., and Randy Button & Associates.

A&E Firm: S&ME, Inc.

- Strengths:** Firm provided a detailed description of why their team is best suited for this project. Firm provided detailed resumes. Firm provided a detailed organizational chart. Firm provided a detailed description of all work performed regardless of size or scope with Metro in the past five (5) years. Firm's office is located within

Davidson County. Firm provided a detailed list of full-time employees at their local office, and a detailed list of employees at other locations that may be drawn upon for this contract. Firm provided detailed information pertaining to the time commitment for each of the key individuals assigned to this project. Firm provided a detailed description of their approach to managing/coordinating all of the services to be provided under this solicitation. The firm provided a detailed description of innovative approaches that could be used in this project to reduce costs, decrease time to completion, and to improve the value of the finished project. Firm provided a detailed Gantt Chart.

- Weaknesses: The Reference projects were not of similar scope and nature as it relates to a multi-purpose event oriented campus. Firm's description of their philosophy and experience in implementing LEED components into projects lacked detail. Firm's information pertaining to risk associated with the project and their risk mitigation plans lacked detail.
- MWBE Plan: Proposer is compliant with the Procurement Nondiscrimination Program requirements having reached out to three certified MWBE firms as required by the Procurement Code. Proposed the engagement of Varallo Public Relations (WBE) - Accepted, Booker Engineering, Inc (MBE) - Accepted, and Geotek Engineering Co., Inc (MBE)- Accepted. Consistent with the Procurement Code, actual dollar amounts will be confirmed upon contract award.
- SBE/SDV Plan: Proposer acknowledged the 20% SBE/SDV participation expectation over the life of the project as required by the solicitation. Proposed the engagement of SBE firms Booker Engineering, Inc, Varallo Public Relations, and Geotek Engineering Co.

RFQ # 1188657 - MLS Infrastructure Design Services (A&E)					
	DBS & Associates Engineering, Inc	Gresham, Smith, & Partners	Kimley-Horn and Associates, Inc.	Lose Design	S&ME, Inc
Contract Acceptance/Contract Exceptions	Accepted with no exceptions	Accepted with no exceptions	Accepted with no exceptions	Accepted with no exceptions	Accepted with no exceptions
Qualifications and Experience (40 Points)	30	35	40	31	36
Capacity to Perform (25 Points)	15	24	24	13	24
Business Plan (20 Points)	18	18	18	10	17
Project Schedule and Risk Mitigation (15 Points)	9	13	15	8	13
Total (100 Points)	72.00	90.00	97.00	62.00	90.00

DBS & Associates Engineering, Inc

Strengths - Firm provided a detailed description of why their team is best suited for this project. Firm provided detailed resumes. Firm's office is located within Davidson County. Firm provided a detailed list of full-time employees at their local office, and a detailed list of employees at other locations that may be drawn upon for this contract. Firm provided a detailed description of their approach to managing/coordinating all of the services to be provided under this solicitation. Firm provided a detailed description of their understanding of the contract scope and desired deliverables. Firm provided a detailed description of their philosophy and experience in implementing LEED components into projects. Firm provided a detailed description of their policies for ensuring environmentally friendly practices. The firm provided a detailed description of innovative approaches that could be used in this project to reduce costs, decrease time to completion, and to improve the value of the finished project. Firm provided a detailed Gantt Chart.

Weaknesses - The Reference projects were not of similar scope and nature as it relates to a multi-purpose event oriented campus. The firm's organizational chart lacked detail (the principal in charge was not listed). Based on the resumes submitted the team's (prime and sub-consultants) experience in underground infrastructure was not as in depth as other proposals submitted. The time commitment of the project manager (David Rast) is of concern due to him being a key individual on four (4) other projects that are currently in process. Firm's information pertaining to risk associated with the project and their risk mitigation plans lacked detail. Firm's quality assurance plan lacked detail.

Gresham, Smith, & Partners

Strengths - Firm provided a detailed description of why their team is best suited for this project. Firm provided detailed resumes. Firm provided a detailed organizational chart. Firm provided a detailed description of all work performed regardless of size or scope with Metro in the past five (5) years. Firm's office is located within Davidson County. Firm provided a detailed list of full-time employees at their local office, and a detailed list of employees at other locations that may be drawn upon for this contract. Firm provided detailed information pertaining to the time commitment for each of the key individuals assigned to this project. Firm provided a detailed description of their approach to managing/coordinating all of the services to be provided under this solicitation. Firm provided a detailed Gantt Chart. Firm provided a detailed description of their philosophy in implementing LEED components into projects. Firm provided a detailed description of their policies for ensuring environmentally friendly practices.

Weaknesses - The Reference projects were not of similar scope and nature as it relates to a multi-purpose event oriented campus. Firm's information pertaining to risk associated with the project and their risk mitigation plans lacked detail.

Kimley-Horn and Associates, Inc.

Strengths - Firm provided a detailed description of why their team is best suited for this project. Firm provided detailed resumes. Firm provided a detailed organizational chart. The firm and their team demonstrated the most experience in large scale projects of similar size and scope in comparison to the other proposals submitted. Reference projects submitted were of similar scope and nature as it relates to a multi-purpose event oriented campus. The firm and team demonstrated the most knowledge and understanding of the project compared to other proposals submitted. Firm provided a detailed description of all work performed regardless of size or scope with Metro in the past five (5) years. Firm's office is located within Davidson County. Firm provided a detailed list of full-time employees at their local office, and a detailed list of employees at other locations that may be drawn upon for this contract. Firm provided detailed information pertaining to the time commitment for each of the key individuals assigned to this project. Firm provided a detailed description of their approach to managing/coordinating all of the services to be provided under this solicitation. Firm provided the most detail about their approach to accomplishing major tasks and sub-tasks compared to the other proposals submitted. Firm provided a detailed Gantt Chart. Firm provided detailed information pertaining to risk associated with the project, and provided their risk mitigation plans. Firm provided a detailed quality assurance plan.

Weaknesses - Firm's description of their philosophy and experience in implementing LEED components into projects lacked detail. Firm's description of their policies for ensuring environmentally friendly practices lacked detail.

Lose Design

Strengths - Firm provided a detailed description of why their team is best suited for this project. Firm provided detailed resumes. Firm provided a detailed Gantt Chart. Firm's office is located within Davidson County. Firm provided a detailed list of full-time employees at their local office, and a detailed list of employees at other locations that may be drawn upon for this contract.

Weaknesses - The Reference projects were not of similar scope and nature as it relates to a multi-purpose event oriented campus. The entire business plan section was generic and lacked detail in comparison to other proposals submitted. Firm's information pertaining to risk associated with the project and their risk mitigation plans lacked detail. Firm's description of their approach to managing/coordinating all of the services to be provided under this solicitation lacked detail.

S&ME, Inc

Strengths - Firm provided a detailed description of why their team is best suited for this project. Firm provided detailed resumes. Firm provided a detailed organizational chart. Firm provided a detailed description of all work performed regardless of size or scope with Metro in the past five (5) years. Firm's office is located within Davidson County. Firm provided a detailed list of full-time employees at their local office, and a detailed list of employees at other locations that may be drawn upon for this contract. Firm provided detailed information pertaining to the time commitment for each of the key individuals assigned to this project. Firm provided a detailed description of their approach to managing/coordinating all of the services to be provided under this solicitation. The firm provided a detailed description of innovative approaches that could be used in this project to reduce costs, decrease time to completion, and to improve the value of the finished project. Firm provided a detailed Gantt Chart.

Weaknesses - The Reference projects were not of similar scope and nature as it relates to a multi-purpose event oriented campus. Firm's description of their philosophy and experience in implementing LEED components into projects lacked detail. Firm's information pertaining to risk associated with the project and their risk mitigation plans lacked detail.

PNP Compliance Results Form

Department Name: Sports Authority

RFP/ITB Number: 1188657

MLS Infrastructure Design Services (A&E)

Primary Contractor	PNP Compliant (Yes/No)	Determination Comments/% of Participation Proposed or Bid
Kimley-Horn and Associates, Inc.	Yes	Proposer is compliant with the Procurement Nondiscrimination Program requirements having reached out to three certified MWBE firms as required by the Procurement Code. Proposed the engagement of TollesonMcCoy (WBE) - Accepted, Hawkins Partners, Inc. (WBE) - Accepted, and Morgan & Morgan, Inc. (MBE)- Accepted. Consistent with the Procurement Code, actual dollar amounts will be confirmed upon contract award.
Gresham, Smith, & Partners	Yes	Proposer is compliant with the Procurement Nondiscrimination Program requirements having reached out to three certified MWBE firms as required by the Procurement Code. Proposed the engagement of duGard Ellis Public Relations (MBE) - Accepted, Civil Infrastructure Associates (WBE) - Accepted, and Booker Engineering (MBE)- Accepted. Consistent with the Procurement Code, actual dollar amounts will be confirmed upon contract award.
DBS & Associates	Yes	Proposer is compliant with the Procurement Nondiscrimination Program requirements having reached out to three certified MWBE firms as required by the Procurement Code. Proposed the engagement of Varallo Public Relations (WBE) - Accepted, Booker Engineering, Inc (MBE) - Accepted, and Hawkins Partners (WBE)- Accepted. Consistent with the Procurement Code, actual dollar amounts will be confirmed upon contract award.
S&ME	Yes	Proposer is compliant with the Procurement Nondiscrimination Program requirements having reached out to three certified MWBE firms as required by the Procurement Code. Proposed the engagement of Varallo Public Relations (WBE) - Accepted, Booker Engineering, Inc (MBE) - Accepted, and Geotek Engineering Co., Inc (MBE)- Accepted. Consistent with the Procurement Code, actual dollar amounts will be confirmed upon contract award.
Lose Design	Yes	Proposer is compliant with the Procurement Nondiscrimination Program requirements having reached out to three certified MWBE firms as required by the Procurement Code. Proposed the engagement of Varallo Public Relations (WBE) - Accepted, KS Ware & Associates (WBE) - Accepted, and Logan Patri Engineering (MBE)- Accepted. Consistent with the Procurement Code, actual dollar amounts will be confirmed upon contract award.

*Denotes Contractor with whom follow up was required

BAO SBE Assessment Sheet

BAO Specialist: Jeremy Frye

Contract Specialist: Brad Wall

Date: 04/26/2019

Department Name: Sports Authority

RFP/ITB Number: 1188657

Project Name: MLS Infrastructure Design Services (A&E)

SBE/SDV Requirement Acknowledged?		
Primary Contractor		Comments
Kimley-Horn and Associates, Inc.	Yes	Proposer acknowledged the 20% SBE/SDV participation expectation over the life of the project as required by the solicitation. Proposed the engagement of SBE firms Barge Cauthen & Associates, Inc., Hawkins Partners, Inc., and Randy Button & Associates.
Gresham, Smith, & Partners	Yes	Proposer acknowledged the 20% SBE/SDV participation expectation over the life of the project as required by the solicitation. Proposed the engagement of SBE firms Barge Cauthen & Associates, Inc., Hawkins Partners, Inc., Terra-Nova Engineering, Booker, Engineering Inc., Civil Infrastructure Associates, LLC, Edge Planning , Landscape Architecture & Graphic Design, and duGard Ellis Public Relations.
DBS & Associates	Yes	Proposer acknowledged the 20% SBE/SDV participation expectation over the life of the project as required by the solicitation. Proposed the engagement of SBE firms Booker Engineering, Inc and Varallo Public Relations.
S&ME	Yes	Proposer acknowledged the 20% SBE/SDV participation expectation over the life of the project as required by the solicitation. Proposed the engagement of SBE firms Booker Engineering, Inc, Varallo Public Relations, and Geotek Engineering Co.
Lose Design	Yes	SBE/SDV Plan: Proposer acknowledged the 20% SBE/SDV participation expectation over the life of the project as required by the solicitation. Proposed the engagement of SBE firms Varallo Public Relations, and Water Management Services, LLC.